

REGISTRATION DETAILS AND INSTRUCTIONS FOR SCEE STUDENTS

(Dear Students, Please Read the Instructions Carefully)

1. **General.** NUST Master Convocation Ceremony & 15th SCEE Convocation 2026 has been scheduled on **19 Oct 2026** in **Jinnah Auditorium** as per following schedule: -

Event	Day/ Date
NUST Master Convocation Ceremony (PhD Graduates, President's Gold Medalists, Chancellor's Silver Medalists & International Students)	Monday 19 Oct 2026
15th SCEE Convocation (Rector's Gold Medalists & All Other Graduates)	Monday 19 Oct 2026

2. **Master Convocation Ceremony.** Ceremony is Scheduled on **19 October 2026** for award of Medals/ Degrees/ Certificates to: -

- a. All PhD scholars notified upto **30 Sep 2026**.
- b. President's Gold Medal Winners, UG Programs.
- c. Chancellor's Silver Medal Winners, UG Programs.
- d. International students UG, MS & PhD.

3. **SCEE Convocations.** 15th SCEE Convocation will be held to award degrees/ medals/ certificates to the graduating students (less PhD Scholars & UG Medal Winners attending the Master Convocation). (MS Students notified upto **30 Sep 2026**)

4. **Registration and Confirmation of Participation**

- a. Students should confirm their participation by sending **Registration Form** (duly filled) along with scanned **copy of deposit slip/ online transfer** and **Photocopy of CNIC** on their institutes focal persons email address given below as per following timeline: -
 - (1) Students being awarded Medals/ Degrees/ Certificates in Master Convocation Ceremony by **26 Sep 2026**.
 - (2) Students being awarded Medals/ Degrees/ Certificates in SCEE Convocation Ceremony by **30 Sep 2026**.
- b. Form has been uploaded on School/ Institute website as well.

5. **Deposit of Convocation Fee.** Each graduating student is required to deposit **Rs. 7000/-** in **HBL NUST Branch**, **Account no. "22927000137401"** **Title "SCEE Lab Equip"** as degree processing fee through deposit slip or online transfer. Submission of payment proof is mandatory for registration.

6. **Full Dress Rehearsal for Master Convocation**

- a. Full dress rehearsal for Master Convocation Ceremony will be held on **17 Oct 2026 (Saturday)**. Students are required to be seated in Jinnah Auditorium by **0930 hrs**.

- b. **Students not attending the full-dress rehearsal will not be allowed to participate in the Convocation Ceremony.**
 - c. All graduating students/ awardees (outstation) are requested to arrive on 16th Oct (Friday) for timely participation in full dress rehearsal.
 - d. **SCEE Convocation:** Full dress rehearsal for **SCEE Convocation** will also be held on 17th Oct. Students are required to be seated in Jinnah Auditorium by **1300 hrs.**
7. **Dress Code-Graduating Students/ Guests.** Students and accompanying guests are requested to kindly adhere to dress norms as under: -
- a. **Male.** A dark color Lounge Suit with closed collar/ National dress.
 - b. **Female.** Decent dress of sober color with proper dark color shoes.
 - c. Kheries, Chappals, Sandals etc are not allowed.
8. **Boarding/ Lodging Facilities**
- a. Boarding/ lodging will have to be arranged by the students through respective institute admins.
 - b. Accommodation to students will be provided in TV Lounges of UG Hostels (Male / Female). Rates of Accommodation as follows: -
- | Particulars | Rate Per day Per Students |
|---------------------------------------|---------------------------|
| Accommodation charges with bedding | Rs. 2,500/- |
| Accommodation charges without bedding | Rs. 1,350/- |
- c. Outstation guests desirous of staying overnight can also book the guest rooms in NUST (subject to availability) on payment basis through institute admins.
9. **Provision of Students Caps & Gowns/ Hoods**
- a. Contractor will be available at Jinnah Auditorium to provision the items to all the students attending the convocation.
 - b. Students will be required to deposit **Rs. 2,500/-** (2,000/- security money & 500/- rent) in advance on rehearsal day.
 - c. The security money will be reimbursed upon return of caps & gowns to the contractor.
 - d. Students are expected to get the gowns pressed for final day.
10. **Provision of Day care.** Will be provided at NUST Day Care Center after payment of prescribed Charges (to be communicated later).
11. Participants are requested to carry National Identity Card.
12. **Institutes' Focal Persons.** For any queries, students can contact: -

Institute	Name	Designation	Phone No	Email Address
SCEE (NICE)	Engr Mansoor Ahmed Malik	Asst Prof	0300-8652418	mmalik@nice.nust.edu.pk
SCEE (IESE)	Dr. Noor Haleem	Asst Prof	0345-0425522	nhaleem@iese.nust.edu.pk
SCEE (IGIS)	Syeda Maria Zafar	Asst Prof	0334-5257406	maria@scee.nust.edu.pk

