

# **ORIENTATION – 2021 (5<sup>th</sup> Edition)**

## **(UNDER PRE PANDEMIC ENVIRONMENT)**

### **GENERAL INSTRUCTIONS**

#### **General**

1. Orientation for the students of Fall 2021 is being held from 8<sup>th</sup> November to 12<sup>th</sup> November 2021 in the Main Campus, H-12 under the aegis of SA Dte. Approx 1600 UG students are expected to attend the Orientation-2021 (ON-21) from different parts of the country. To ensure befitting arrangements in welcoming the newcomers all concerned are requested for cooperation with SA Dte and Organizing Committee of ON-21 (student body).

#### **Points which requires Attention**

2. During the 3<sup>rd</sup> and 4<sup>th</sup> editions of Orientation, certain points were observed, which needs to be addressed during ON-21 (5<sup>th</sup> edition) by all concerned. Points are attached at **Anx-A**

#### **Summary of Confirmed UG Freshmen at H-12 Campus**

3. List of confirmed students as received from Admission Dte on 22 Oct 2021 is as under: -

Ser	School	Male	Female	Total
1.	SEECs	313	86	399
2.	S3H	101	173	274
3.	SCEE	179	25	204
4.	NBS	87	105	192
5.	SMME	142	7	149
6.	SCME	94	41	135
7.	SNS	15	65	80
8.	SADA	15	65	80
9.	ASAB	10	38	48
	TOTAL	984	590	1574

#### **Plan Orientation – 2021**

4. The 5<sup>th</sup> edition of Orientation (NUST Campus) is scheduled from 8<sup>th</sup> Nov to 12<sup>th</sup> Nov 2021. Programme is as under: -

- a. **7<sup>th</sup> Nov 2021 (Day-0)**: Reporting of Hostelites
- b. **8<sup>th</sup> Nov 2021 (Day-1)**: Reception / School Orientation / Briefings / Alumni talks / Documentation / Registration / Batch Photo / Briefing and Q&A session with parents

- c. **9<sup>th</sup> Nov 2021 (Day-2):** School Orientation / Documentation / Registration / Ice Breaking Activities / Life at NUST / Sports
- d. **10<sup>th</sup> Nov 2021 (Day-3):** Inter School / Dtes / Facilities visits / Clubs & Societies Activities / Sports Fest.
- e. **11<sup>th</sup> Nov 2021 (Day-4):** Inter School / Dtes / Facilities visits / Scavenger Hunt / CSR activities (ON Committee, NCSC & Froods) / Screening of World Cup T-20 match / Food Festival
- f. **12<sup>th</sup> Nov 2021 (Day-5):** Inter School / Dtes / Facilities visits / Closing Ceremony / Carnival

5. **Broad Outline – Day wise Programme**

a. **7<sup>th</sup> Nov 2021 (Day-0)**

Time	Event	Location
0900 – 2200 hrs	Reporting of Hostelites	Gate# 2, 10 and respective hostels

b. **8<sup>th</sup> Nov 2021 (Day-1)**

Time	Event	Location
0900 hrs	Reception at Schools	Respective Schools (Less SEECS & S3H)
0915-1045 hrs	Reception / Principal SEECS address to parents & Q/A session	NET Exam Hall
0915-1045 hrs	Principal S3H Address to parents & Q/A session	Jinnah Auditorium
1115-1245 hrs	Principal NBS address to parents & Q/A session	Jinnah Auditorium
1300-1400 hrs	Lunch / Prayers break	Open
1415- 1515 hrs	Gathering Freshmen for Batch Photo	Convocation Ground
1530-1730 hrs	Batch Photo	Convocation Ground
1430-1500 hrs	Address to Parents by Pro Rector (A)	Jinnah Auditorium
1500-1700 hrs	❖ Briefing & Q/A session with Parents & Tea (it will be a parallel event with Batch Photo)	Jinnah Auditorium / DD SA will act as MoC

**Note:**

- ❖ All Schools to ensure CMS/LMS briefing during their session / completion of documentation / Alumni talks / Ice breaking activities

- ❖ After the Principal SEECs and S3H address, students shall proceed to their School for documentation / Registration/Alumni talk session / Ice breaking sessions.
- ❖ Parents and students of NBS to report at their respective Schools at 0900 hrs for documentation / registration / alumni talk session / ice breaking activities and adjust the time slot at their end. However, they should gather in Jinnah Auditorium as per the schedule for Principal address / Q&A session.
- ❖ Principal SEECs, S3H and NBS are requested to restrict their address and Q/A session within the time slots to avoid congestion.
- ❖ All Schools to arrange Tea/Biscuits at their respective Schools (including SEECs, S3H and NBS) out of their own budget on Day-1 (8<sup>th</sup> Nov 2021).
- ❖ Admin Dte to arrange Tea / Biscuits for approx. 400-500 parents in the evening at Jinnah Mess on 8<sup>th</sup> Nov 2021 (Day-1)
- ❖ Each School is responsible to invite their Alumni for the talk. Names of Alumni be shared along with their portfolios to SA Dte with info to UAO.
- ❖ **Registrar will act as a focal person and deliver a 20 minutes presentation to the parents.** All support Dte heads will be present for clarifying the queries of parents (Dir Acad, Dir Admin, Dir Finance, DD Hostel, DD Transport, CSO, DD Sports, DD SA). All Dtes are requested to forward only essential points in their presentation to Registrar Office by 1<sup>st</sup> Nov 2021. Instructions on the size and font type to be kept in the presentation have already been issued to all concerned.

c. **9<sup>th</sup> Nov 2021 (Day-2)**

Time	Event	Location
0830 – 0900 hrs	Arrival of Freshmen	Respective Schools
0900-1300 hrs	Orientation School / Documentation / Ice Breaking Activities	
1300-1400 hrs	Lunch / Prayers break	
1400-1700 hrs	❖ Life at NUST	Jinnah Auditorium / NET Exam Hall <b>(Live streaming to be ensured by ICT Dte)</b>
1730-1930 hrs	Sports (Exhibition Match between ON team and Alumni's)	NBS Sports Ground

**Note:**

- ❖ 10-15 minutes presentation to Freshmen by Registrar, Dir Admin, Dir ICT, Dir Acad, Dir C3A, Dir Fin, DD SA followed by one hour of Q/A session. All concerned are requested not to overshoot the time slot.
- ❖ Clubs / Societies to arrange their stalls for Freshmen in the corridors of Jinnah Auditorium after the Q/A session. Minimum 40 minutes are kept for the students in the corridor to familiarize themselves with the Clubs / Societies stalls.

d. **10<sup>th</sup> Nov 2021 (Day-3)**

Time	Event	Location
0830-0900 hrs	Arrival of Freshmen	Starting Point School
0900-1300 hrs	Inter School Visits & Dte / Facilities	All Schools
1300-1400 hrs	Lunch / Prayer break	
1400-1600 hrs	Clubs & Societies Activities by NUST Dramatic Club and NUST Technical Amusement Club	Jinnah Auditorium / SADA Seminar Hall
1600-1630 hrs	Rest / Break	Open
1630-1930 hrs	Sports Fest	NBS Sports Ground / Gymnasium

e. **11<sup>th</sup> Nov 2021 (Day-4)**

Time	Event	Location
0830-0900 hrs	Arrival of Freshmen	Starting Point School
0900-1300 hrs	Inter School Visits & Dte / Facilities	All Schools
1300-1400 hrs	Lunch / Prayer break	Open
1400-1700 hrs	Scavenger Hunt (NUST Environment Club) / CSR Activities (ON Committee, Froods and NUST Community Services Club)	NBS Sports Ground
1700-1800 hrs	Break	Open
1800 hrs onwards	Screening of World T-20 match / Food Festival	SCME Ground

f. **12<sup>th</sup> Nov 2021 (Day-5)**

Time	Event	Location
0830-0900 hrs	Arrival of Freshmen	Starting Point School
0900-1230 hrs	Inter School Visits & Dte / Facilities	All Schools
1230-1400 hrs	Lunch / Jumma Prayer break	Open
1430-1630 hrs	Closing Ceremony	Jinnah Auditorium / NET Exam Hall <b>(Live streaming to be ensured by ICT Dte)</b>
1630-1730 hrs	Break	Open
1800 hrs onward	Carnival / Food Fest	SCME Ground

**Programme – Inter School Visits**

6. Detailed programme of Inter School Visits & Dtes / Facilities is attached at **Anx – B**.

## **Requests / Requisitions**

7. Detail of requisitions are as under: -

a. **Admin Dte**

(1) **Jinnah Auditorium**

(a) **8<sup>th</sup> Nov 2021**

- i. Principal S3H and NBS address to Parents/Freshmen of their respective Schools.
- ii. Address to Parents by Pro Rector (A) and Registrar.

(b) **9<sup>th</sup> Nov 2021**

- i. "Life at NUST" / Briefing by Dtes.
- ii. Arrangements for Clubs & Societies stalls in corridors of Jinnah Auditorium.

(c) **10<sup>th</sup> Nov 2021**

- i. Activity by NUST Dramatic Club

(d) **12<sup>th</sup> Nov 2021**

- i. Closing Ceremony

(2) **Jinnah Auditorium Mess**

(a) **8<sup>th</sup> Nov 2021.**

- i. Tea arrangements for parents in evening at Jinnah Mess

(3) **Convocation Ground**

(a) **8<sup>th</sup> Nov 2021**

- i. Provision of ropes / markings for Batch Photo along with required NG staff.
- ii. Access to roof top of main office for capturing of batch photo.

(4) Provision of water facilities in Sports Ground during Exhibition Match between ON team and Alumni's / Sports Fest.

(5) **Provision of Stalls**

- (a) Information Desks at C1 and C2 from 7<sup>th</sup> Nov 2021. (ON'21 Team will be present at the stalls).
- (b) Information/Verification stalls on Gate 2 and 10 on 7<sup>th</sup> Nov 2021 and 8<sup>th</sup> Nov 2021. (ON'21 Security members will be present).
- (c) Provision of space to set up Food stalls in C1, C2, NBS Ground (during sports fest).

- (d) Arrangements of 16 x stalls including tables and chairs in the corridors of Jinnah Auditorium for the display of Clubs and Societies.
- (e) Provision of 20 x desks and 40 chairs evenly distributed at Gate No 2, Gate No 10, C-1 and C-2.
- (6) To evolve a methodology wherein the luggage is collected at the gate(s) on 8<sup>th</sup> Nov 2021 (Day-1) and a token is provided to the Freshmen (after counting the luggage pieces), as any hostelite Freshmen (within NUST or outside) who reports on Day-1 will not be allowed to carry his/her luggage to the respective School.
- (7) Permission of drone for event coverage within the premises of NUST during event days.
- (8) Provision of stands for displaying school boards.

b. **DD Sports**

- (1) Provision of all sports grounds and Gymnasium.
- (2) Provision of sports NG Staff to supervise competitions.
- (3) Provision of sports items needed to carry out sports / competitions – football, futsal, volleyball, cricket, table tennis, basketball, badminton equipment's and other items.

c. **CSO**

- (1) Work out modality with ON team regarding entry plan, parking plan and security plan.
- (2) Provision of sign boards to guide arriving Freshmen / Parents.
- (3) Provision of stamps for verification process at gates.
- (4) Verification of ON'21 Team ID cards.
- (5) Appointing of NUST Guards for directing parents to venues on Day 1 and other events to ensure smooth proceedings.
- (6) Facilitate ON team on the gates.
- (7) Entrance to NUST premises will be admissible to Freshmen on showing the admission letter at the reception centre.
- (9) Provision of 6 x walkie talkies to ON Team for coordination.

d. **DD Transport**

- (1) To augment the transport facility, accommodate one student from the Organizing Committee in the office of NTO. Complete transport plan be worked out while ensuring that vehicles are made available to ON-21.
- (2) Provision of 1 x Bolan for ON'21 Team from 5<sup>th</sup> Nov 2021.
- (3) Provision of 6 x Buses and Vans for movement of Freshmen inside campus from 8<sup>th</sup> Nov 2021 till completion of the event.
- (4) Provision of shuttle service on all the event days i.e. from 8<sup>th</sup> Nov 2021 till completion of the event.
- (5) Provision of 1 x Shehzore truck on as required basis.

e. **DD Hostel**

- (1) Provision of accommodation facility to NUST Orientation Committee members from 5<sup>th</sup> Nov 2021 to 12<sup>th</sup> Nov 2021 (40 x male and 65 x female students of the ON Counsel). Messing charges (**Breakfast only**) shall be paid by the OC members.
- (2) A detailed e-mail be forwarded to all confirmed hostelites highlighting to report at hostels on Day-0 of Orientation i.e. 7<sup>th</sup> Nov 2021.
- (3) To schedule breakfast timings of hostels from 0700 - 0830 hrs during event days.
- (4) Regularly update the Principals of Schools / ON-21 team on the allotment of hostels for clarifying to parents / students.
- (5) International students are given a guaranteed hostel accommodation within NUST as reflected on the website. To facilitate them during ON-2021, such students should be informed well in time along with the details of room number/ hostel etc.
- (6) To facilitate the newcomers, who have not been confirmed with a guaranteed accommodation within NUST, a detailed plan be evolved regarding the arrangements of their reception, transportation and allocation of hostel(s) outside the premises of NUST so as to put them at ease during ON-21. In this regard all those newcomers who would be looking for hostel arrangement outside NUST, proper guidelines / procedures to minutest details be worked out including a sketch/ pick & drop facilities etc and same be disseminated to all concerned well before the reporting day.



(7) Nominate staff at Gate No. 2 and 10 along with Reception team of Orientation to facilitate freshmen who have been allotted hostel accommodation.

f. **DD C&M.** Provision of electric connections / extensions as under: -

- (1) Gate 2 and 10 on 7<sup>th</sup> Nov 2021 (Day-0) and 8<sup>th</sup> Nov 2021 (Day-1) respectively.
- (2) Convocation Ground (Main Office) on 8<sup>th</sup> Nov 2021 (Day-1) for Batch Photo.
- (3) NBS Sports Ground on 9<sup>th</sup> Nov 2020 (Day-2) and 10<sup>th</sup> Nov 2021 (Day-3) for Sports.
- (4) Jinnah Auditorium during "Life at NUST" on 9<sup>th</sup> Nov 2021 (Day-2) for Clubs/Societies briefing stalls and provision of extension cords and leads for computers on stall exhibitions.

g. **M&C Dte**

- (1) Inclusion of tab on NUST website which should include: About, Events, Information and FAQs section.
- (2) Inclusion of ON'21 poster on CMS and LMS.
- (3) Event coverage (incl Batch Photo) and provision of highlight video for Orientation of NUST 2021.

h. **ICT Dte**

- (1) Provision of assistance to send bulk emails to Freshmen.
- (2) Provision of sound system in NBS Sports Ground on 9<sup>th</sup> Nov 2020 (Day-2) and 10<sup>th</sup> Nov 2021 (Day-3) for Sports.
- (3) Multimedia and technical support in Jinnah Auditorium during the event days.
- (4) Provision of screen, projector and sound system for screening World T-20 cricket match in SCME Ground on 11<sup>th</sup> Nov 2021 (Day-4)

i. **DD Regn (UG) / Registrar Office**

- (1) Provision of lists of "Paid and Admitted" Freshmen.
- (2) Intimation of 7<sup>th</sup> Nov 2021 (Day-0) as joining date for Orientation in admission letters.
- (3) Provision of Foreign students list

i. **Acad Dte**

- (1) Timely provision of UG Hand book to all Schools for distributing the same to freshmen

k. **Admission Dte.** Reservation of NET Exam Hall on dates as shown below:

- (1) **8<sup>th</sup> Nov 2021 (Day-1)** Principal SEECS address to Freshmen and parents.
- (2) **9<sup>th</sup> Nov 2021 (Day-2).** Life at NUST

l. **NMC.** Provision of medical rep along with first aid kit and ambulance during all sports day.

m. **DD Adm & Coord (All Schools)**

- (1) Availability of faculty lounges of Schools for guests.
- (2) Availability of computer labs for E-gaming activities during Clubs & Societies activities.
- (3) Arrangements for ice breaking activities as planned by School teams.
- (4) Presence at the reception arranged at the respective Schools.
- (5) Ensure tea is served to all parents arriving along with the Freshmen at respective Schools out of School budget.
- (6) Cleanliness of School surrounding, and Classrooms / Seminar Halls / Labs to be ensured.
- (7) Ensure that a comprehensive overview of Schools and NUST facilities is presented on 8<sup>th</sup> Nov 2021 (Day-1).
- (8) Ensure that Freshmen have acquired good idea of how the CMS/LMS works during sessions at respective Schools.
- (9) Ensure that Freshmen are received in a befitting manner and all their queries are addressed in detail.
- (10) Ensure during inter School visits that it starts and ends on time.
- (11) Ensure that drinking water is readily available during inter School visits.
- (12) Though a plan is being devised by Admin Dte to collect the luggage of hostelites at reception / gates from newcomers, who would be arriving on 8<sup>th</sup> Nov 2021 (Day-1), respective DD Admin's are requested to devise a proper SOP for safe keeping of Freshmen luggage in an unforeseen situation.

- (13) Ensure Registration process is expedited during Day-1 and Day-2 respectively.
- (14) Ensure presence of SOCs (School Orientation Committees) and Faculty.
- (15) Soon after allocation of the classes / sections to the Freshmen, all schools to identify Student Advisors for all freshmen of the School.
- (16) Preparation of temporary ID cards for Freshmen duly signed by relevant authority before Day-0 and same be given to newcomers at the time of registration at respective schools.
- (17) Allocation of sub domain of NUST website for ON-21

### **NUST Clubs & Societies**

8. To acquaint the freshmen about the Clubs and Societies and their functioning Faculty Sponsors and OBs of Clubs & Societies to prepare a video-clipping of not more than 2 minutes duration showcasing the activities of their clubs / societies at their respective stalls in the corridor of Jinnah Auditorium. It will enable the freshmen to choose a Club or Society according to their talent and aptitude. Stalls will be available for display of material related to the Clubs and Societies. Separate recruitment desks for all Clubs/ Societies will be established outside the hall to distribute/ collect Executive Recruitment Forms from the desirous Freshmen.

### **Dean / Principal Address**

9. To have uniformity amongst all Schools during Dean / Principal address on Day -1 (8<sup>th</sup> Nov 2021), the relevant points are attached at **Anx C**.

### **Faculty – Focal Person**

10. All Schools to nominate a Focal Person of their respective Schools as per **Anx-D** by 30<sup>th</sup> Oct 2021.

11. All concerned are requested for their cooperation to make the Orientation week a success, please.

Director SA  
(Muhammad Ishtiaque)  
**(Draft Approved By Competent Authority)**

0973/02/SA/NUST dated            October 2021

### **Distribution:**

To: All Concerned

Info: AD Adm & Coord Pro-Rector Academic

**POINTS REQUIRING ATTENTION**

<b>SER</b>	<b>POINT</b>	<b>ACTION BY</b>
1.	The whole plan/instructions needs to be disseminated to Freshmen before their arrival at NUST.	ON Team / All Schools
2.	Arrangements to receive Freshmen on Day-1 at Schools to be planned well.	All Schools
3.	EC of ON should nominate sufficient representatives at the reception arranged at the gates on Day-0 (7 <sup>th</sup> Nov 2021) and Day-1 (8 <sup>th</sup> Nov 2021) and ensure that the respective School charts / boards are displayed for welcoming their students so as to ease their entry process.	ON Team / Admin Dte
4.	Respective Schools to ensure presenting a comprehensive overview of their Schools and NUST facilities during their briefings.	All Schools
5.	Ensure that Freshmen have acquired good idea of how the CMS/LMS works.	All Schools
6.	It should be ensured to all Freshmen know about their hostel accommodation (within NUST or outside) prior to joining NUST.	DD Hostel
7.	In order to be accommodative and supportive and to provide a peace of mind to all those newcomers who would be looking for hostel arrangement outside NUST, proper guidelines / procedures to minutest details be worked out including a sketch/ pick & drop facilities etc and same be disseminated to all concerned well before the reporting day	DD Hostel
8.	International students are given a guaranteed hostel accommodation within NUST as reflected on the website. On the contrary, these students had to physically visit Admin Dte for allotment of the same. To facilitate them during ON-2021, such students should be informed well in time along with the details of room number/ hostel etc.	DD Hostel
9.	Details of all Private Hostels as approved by NUST to be shared with all concerned.	DD Hostel
10.	Temporary ID cards for Freshmen to be prepared before Day-0 and same be given to newcomers at the time of Registration at respective Schools.	All Schools
11.	Entrance to NUST premises will be admissible to Freshmen on showing the admission letter at the reception centre and vaccination card.	ON Team / CSO
12.	A good standard of cooperation be extended to Freshmen from all Schools	All Schools
13.	Ensure availability of transport during inter School visits	NTO
14.	As parents would be accompanying the Freshmen on Day-1 / Day-2 (Optional) it should be ensured by all concerned that they are received in a befitting manner and all their queries are addressed in detail.	All Schools
15.	Ensure that accompanying parents are served with tea/biscuits in their respective Schools on Day-1 <b>from within School budget</b>	All Schools
16.	During inter School visits it should be ensured that it starts and ends on time.	ON Team / All Schools

17.	During presentation to parents on Day-1 and to students on Day-2 during "Life at NUST" all support Dte heads should ensure their presence	All Concerned
18.	While presenting the Dte briefing during "Life at NUST" ensure it is not being overlapped with other Dte's briefing	All Concerned
19.	Arrangements for sports should be ensured	DD Sports / ON Team
20.	In order to ensure that the Freshmen are orientated with Schools / Dtes / Facilities comprehensively, the Orientation is spread to complete 5 days while not including the reporting date	ON Team
21.	All Schools to ensure that drinking water is readily available during inter School visits. All concerned to ensure the functionality of water coolers.	Admin Dte / All Schools
22.	DD Admin of respective Schools to devise a proper SOP and be made personally responsible for safe keeping of Freshmen luggage (if any). Any hostelite Freshmen who report on Day-1 will not be allowed to carry his/her luggage to the respective School. Admin Dte to evolve a methodology where the luggage is collected at the gate(s) and a token is provided to the Freshmen (after counting the luggage pieces).	Admin Dte
23.	In order to augment the transport facility, one student from the Organizing Committee is required to be placed in the office of NTO of Admin Dte	NTO / ON Team
24.	All Schools to enhance the effectiveness of Deans/Principal address on Day-1	All Schools
25.	All Schools to ensure that registration process is well managed	All Schools
26.	During visit of Freshmen to labs in Schools, it should be ensured that complete overview is given, and the person deputed is audible to all. Presentation levels be made at par with the understanding of Freshmen so as to understand the things easily as many are unaware about the difficult terms. Moreover, cleanliness of labs to be also ensured.	All Schools
27.	All Schools to ensure that prayers area is available to Freshmen during prayer break.	All Schools
28.	The directions should be properly indicated for every School as it was difficult for Freshmen to reach at the concerned School	Admin Dte
29.	During previous Orientations it was observed that during School Orientation on Day-1, lot many parents have ambiguities / questions related to the allotment of hostels. Therefore DD Hostel / Admin Dte to regularly update the Principals of Schools on the allotment of hostels for clarifying to parents / students	DD Hostel
30.	Respective Schools are responsible to invite their alumni for sharing their thought/experiences with the Freshmen	All Schools / UAO
31.	Address to parents should preferably be delivered in Urdu as most of them don't understand English	All Schools
32.	There should be a prompter response to students via emails as few of the Freshmen didn't receive any from their schools	All Schools / ON Team
33.	Café and surrounding including wash rooms needs cleanliness / improvement	Admin Dte
34.	Process of registration in school should have been expedited	All Schools

35.	Parents were not allowed to see the hostel rooms. The same should be allowed so that they are satisfied before leaving the premises	DD Hostel
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ORIENTATION-2021

**PROGRAMME**  
**INTER SCHOOL VISITS**

**DISTRIBUTION OF SCHOOLS – ZONE WISE**

- ❖ **ZONE – A:** NICE, SNS, SMME, (Drive Through to Saddle Club, NSTP, NICHE, RCMS and Sports Complex
- ❖ **ZONE – B:** SEECs, IAEC, S3H, NBS, IGIS
- ❖ **ZONE – C:** SADA, ASAB, IESE, SCME, RIMMS

**Day-3 (10<sup>th</sup> Nov 2021)**

**ZONE – A**

**NICE**

Time	Houses / Groups	No. of Students
0900-0930 hrs	TIPU (1-8)	150
1010-1040 hrs	KHALID (1-8)	150
1120-1150 hrs	ZARRAR (1-8)	150

**SNS**

Time	Houses / Groups	No. of Students
0940-1000 hrs	ZARRAR (1-8)	150
1050-1110 hrs	TIPU (1-8)	150
1210-1225 hrs	KHALID (1-8)	150

**Admin Dte**

Time	Houses / Groups	No. of Students
0900-0910 hrs	KHALID (1-4)	75
0935-0945 hrs	KHALID (5-8)	75
1010-1020 hrs	ZARRAR (1-4)	75
1045-1055 hrs	ZARRAR (5-8)	75
1120-1135 hrs	TIPU (1-4)	75
1200-1210 hrs	TIPU (5-8)	75

**CASEN**

Time	Houses / Groups	No. of Students
0940-1000 hrs	TIPU (1-8)	150
1050-1110 hrs	KHALID (1-8)	150
1200-1225 hrs	ZARRAR (1-8)	150

**SRC-1 (Student Run Café- 'Retro')**

Time	Houses / Groups	No. of Students
0915-0930 hrs	KHALID (1-4)	75
0950-1000 hrs	KHALID (5-8)	75
1025-1140 hrs	ZARRAR (1-4)	75
1100 -1110 hrs	ZARRAR (5-8)	75
1140-1155 hrs	TIPU (1-4)	75
1215-1225 hrs	TIPU (1-4)	75

**SMME**

Time	Houses / Group	No. of Students
0900-0930 hrs	ZARRAR (1-8)	150
1010-1040 hrs	TIPU (1-8)	150
1120-1200 hrs	KHALID (1-8)	150

**CIE/TIC/RIC**

Time	Houses / Group	No. of Students
0900-0925 hrs	KHALID (1-4)	75
0935 1010 hrs	KHALID (5-8)	75
1010-1035 hrs	ZARRAR (1-4)	75
1045-1110 hrs	ZARRAR (5-8)	75
1125-1150 hrs	TIPU (1-4)	75
1200-1225 hrs	TIPU (5-8)	75



**ZONE – B****S3H**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0940 hrs	ABU BAKAR (1-8)	150
1025-1050 hrs	SULTAN (1-8)	150
1135-1200 hrs	UMAR (1-8)	150

**Library**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0950-1015 hrs	ABU BAKAR (1-8)	150
1100-1125 hrs	SULTAN (1-8)	150
1210-1235 hrs	UMAR (1-8)	150

**SEECs**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0955 hrs	UMAR (1-8)	150
1025-1105 hrs	ABU BAKAR (1-8)	150
1135-1215 hrs	SULTAN (1-8)	150

**IAEC**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
1000-1015 hrs	UMAR (1-8)	150
1110-1125 hrs	ABU BAKAR (1-8)	150
1220-1235 hrs	SULTAN (1-8)	150

**IGIS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0935 hrs	SULTAN (1-8)	150
1050-1110 hrs	UMAR (1-8)	150
1210-1225 hrs	ABU BAKAR (1-8)	150

**NBS**

Time	Houses / Groups	No. of Students
0945-1015 hrs	SULTAN (1-8)	150
1055-1125 hrs	UMAR (1-8)	150
1200-1230 hrs	ABU BAKAR (1-8)	150

**ZONE - C****IESE**

Time	Houses / Groups	No. of Students
0950-1015 hrs	GHAZI (1-8)	150
1100-1125 hrs	ALI (1-8)	150
1210-1235 hrs	TARIQ (1-8)	150

**SCME**

Time	Houses / Groups	No. of Students
0915-0940 hrs	TARIQ (1-8)	150
1025-1050 hrs	GHAZI (1-8)	150
1135-1200 hrs	ALI (1-8)	150

**CONCORDIA-1**

Time	Houses / Groups	No. of Students
0945-1015 hrs	TARIQ (1-8)	150
1055-1125 hrs	GHAZI (1-8)	150
1205-1235 hrs	ALI (1-8)	150

**SADA**

Time	Houses / Groups	No. of Students
0915-0945 hrs	GHAZI (1-8)	150
1025-1055 hrs	ALI (1-8)	150
1135-1205 hrs	TARIQ (1-8)	150

**RIMMS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0940 hrs	ALI (1-8)	150
1025-1050 hrs	TARIQ (1-8)	150
1135-1200 hrs	GHAZI (1-8)	150

**ASAB + RCMS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0945-1015 hrs	ALI (1-8)	150
1055-1125 hrs	TARIQ (1-8)	150
1205-1235 hrs	GHAZI (1-8)	150

ORIENTATION-2021

**Day - 4 (11<sup>th</sup> Nov 2021)****ZONE - A****NICE**

Time	Houses / Groups	No. of Students
0900-0930 hrs	GHAZI (1-8)	150
1010-1040 hrs	ALI (1-8)	150
1120-1150 hrs	TARIQ (1-8)	150

**SNS**

Time	Houses / Groups	No. of Students
0940-1000 hrs	TARIQ (1-8)	150
1050-1110 hrs	GHAZI (1-8)	150
1210-1225 hrs	ALI (1-8)	150

**Admin Dte**

Time	Houses / Groups	No. of Students
0900-0910 hrs	ALI (1-8) (Half)	75
0935-0945 hrs	ALI (1-8) (Half)	75
1010-1020 hrs	TARIQ (1-8) (Half)	75
1045-1055 hrs	TARIQ (1-8) (Half)	75
1120-1135 hrs	GHAZI (1-8) (Half)	75
1200-1210 hrs	GHAZI (1-8) (Half)	75

**CASEN**

Time	Houses / Groups	No. of Students
0940-1000 hrs	GHAZI (1-8)	150
1050-1110 hrs	ALI (1-8)	150
1200-1225 hrs	TARIQ (1-8)	150

**SRC-1 (Student Run Café- 'Retro')**

Time	Houses / Groups	No. of Students
0915-0930 hrs	ALI (1-8) (Half)	75
0950-1000 hrs	ALI (1-8) (Half)	75
1025-1140 hrs	TARIQ (1-8) (Half)	75
1100 -1110 hrs	TARIQ (1-8) (Half)	75
1140-1155 hrs	GHAZI (1-8) (Half)	75
1215-1225 hrs	GHAZI (1-8) (Half)	75

**SMME**

Time	Houses / Group	No. of Students
0900-0930 hrs	TARIQ (1-8)	150
1010-1040 hrs	GHAZI (1-8)	150
1120-1200 hrs	ALI (1-8)	150

**CIE/TIC/RIC**

Time	Houses / Group	No. of Students
0900-0925 hrs	ALI (1-8) (Half)	75
0935-1010 hrs	ALI (1-8) (Half)	75
1010-1035 hrs	TARIQ (1-8) (Half)	75
1045-1110 hrs	TARIQ (1-8) (Half)	75
1125-1150 hrs	GHAZI (1-8) (Half)	75
1200-1225 hrs	GHAZI (1-8) (Half)	75

**ZONE - B****S3H**

Time	Houses / Groups	No. of Students
0915-0940 hrs	ABU BAKAR (1-8)	150
1025-1050 hrs	ZARRAR (1-8)	150
1135-1200 hrs	TIPU (1-8)	150

**Library**

Time	Houses / Groups	No. of Students
0950-1015 hrs	ABU BAKAR (1-8)	150
1100-1125 hrs	ZARRAR (1-8)	150
12:0-1235 hrs	TIPU (1-8)	150

**SEECs**

Time	Houses / Groups	No. of Students
0915-0955 hrs	TIPU (1-8)	150
1025-1105 hrs	ABU BAKAR (1-8)	150
1135-1215 hrs	ZARRAR (1-8)	150

**IAEC**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
1:00-1015 hrs	TIPU (1-8)	150
1110-1125 hrs	ABU BAKAR (1-8)	150
1220-1235 hrs	ZARRAR (1-8)	150

**IGIS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0935 hrs	ZARRAR (1-8)	150
1050-1110 hrs	TIPU (1-8)	150
1210-1225 hrs	ABU BAKAR (1-8)	150

**NBS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0945-1015 hrs	ZARRAR (1-8)	150
1055-1125 hrs	TIPU (1-8)	150
1200-1230 hrs	ABU BAKAR (1-8)	150

**ZONE - C****IESE**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0950-1015 hrs	UMAR (1-8)	150
1100-1125 hrs	ABU BAKAR (1-8)	150
1210-1235 hrs	SULTAN (1-8)	150

**SCME**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0940 hrs	SULTAN (1-8)	150
1025-1050 hrs	UMAR (1-8)	150
1135-1200 hrs	ABU BAKAR (1-8)	150

**CONCORDIA-1**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0945-1015 hrs	SULTAN (1-8)	150
1055-1125 hrs	UMAR (1-8)	150
1205-1235 hrs	ABU BAKAR (1-8)	150

**SADA**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0945 hrs	UMAR (1-8)	150
1025-1055 hrs	ABU BAKAR (1-8)	150
1135-1205 hrs	ABU BAKAR (1-8)	150

**RIMMS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0940 hrs	ABU BAKAR (1-8)	150
1025-1050 hrs	ABU BAKAR (1-8)	150
1135-1200 hrs	UMAR (1-8)	150

**ASAB + RCMS**

<b>Time</b>	<b>Houses /Groups</b>	<b>No. of Students</b>
0945-1015 hrs	ABU BAKAR (1-8)	150
1055-1125 hrs	ABU BAKAR (1-8)	150
1205-1235 hrs	UMAR (1-8)	150

**Day – 5 (12<sup>th</sup> Nov 2021)****ZONE – A****NICE**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0900-0930 hrs	SULTAN (1-8)	150
1010-1040 hrs	ABU BAKAR (1-8)	150
1120-1150 hrs	UMAR (1-8)	150

**SNS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0940-1000 hrs	UMAR (1-8)	150
1050-1110 hrs	SULTAN (1-8)	150
1210-1225 hrs	ABU BAKAR (1-8)	150

**Admin Dte**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0900-0910 hrs	ABU BAKAR (1-8) (Half)	75
0935-0945 hrs	ABU BAKAR (1-8) (Half)	75
1010-1020 hrs	UMAR (1-8) (Half)	75
1045-1055 hrs	UMAR (1-8) (Half)	75
1120-1135 hrs	SULTAN (1-8) (Half)	75
1200-1210 hrs	SULTAN (1-8) (Half)	75

**CASEN**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0940-1000 hrs	SULTAN (1-8)	150
1050-1110 hrs	ABU BAKAR (1-8)	150
1200-1225 hrs	UMAR (1-8)	150



**SRC-1 (Student Run Café- 'Retro')**

Time	Houses / Groups	No. of Students
0915-0930 hrs	ABU BAKAR (1-8) (Half)	75
0950-1000 hrs	ABU BAKAR (1-8) (Half)	75
1025-1140 hrs	UMAR (1-8) (Half)	75
1100 -1110 hrs	UMAR (1-8) (Half)	75
1140-1155 hrs	SULTAN (1-8) (Half)	75
1215-1225 hrs	SULTAN (1-8) (Half)	75

**SMME**

Time	Houses / Group	No. of Students
0900-0930 hrs	UMAR (1-8)	150
1010-1040 hrs	SULTAN (1-8)	150
1120-1200 hrs	ABU BAKAR (1-8)	150

**CIE/TIC/RIC**

Time	Houses / Group	No. of Students
0900-0925 hrs	ABU BAKAR (1-8) (Half)	75
0935 1010 hrs	ABU BAKAR (1-8) (Half)	75
1010-1035 hrs	UMAR (1-8) (Half)	75
1045-1110 hrs	UMAR (1-8) (Half)	75
1125-1150 hrs	SULTAN (1-8) (Half)	75
1200-1225 hrs	SULTAN (1-8) (Half)	75

**ZONE – B****S3H**

Time	Houses / Groups	No. of Students
0915-0940 hrs	ALI (1-8)	150
1025-1050 hrs	TARIQ (1-8)	150
1135-1200 hrs	GHAZI (1-8)	150

**Library**

Time	Houses / Groups	No. of Students
0950-1015 hrs	ALI (1-8)	150
1100-1125 hrs	TARIQ (1-8)	150
1210-1235 hrs	GHAZI (1-8)	150

**SEECs**

Time	Houses / Groups	No. of Students
0915-0955 hrs	GHAZI (1-8)	150
1025-1105 hrs	ALI (1-8)	150
1135-1215 hrs	TARIQ (1-8)	150

**IAEC**

Time	Houses / Groups	No. of Students
1000-1015 hrs	GHAZI (1-8)	150
1110-1125 hrs	ALI (1-8)	150
1220-1235 hrs	TARIQ (1-8)	150

**IGIS**

Time	Houses / Groups	No. of Students
0915-0935 hrs	TARIQ (1-8)	150
1050-1110 hrs	GHAZI (1-8)	150
1210-1225 hrs	ALI (1-8)	150

**NBS**

Time	Houses / Groups	No. of Students
0945-1015 hrs	TARIQ (1-8)	150
1055-1125 hrs	GHAZI (1-8)	150
1200-1230 hrs	ALI (1-8)	150

**ZONE – 3****IESE**

Time	Houses / Groups	No. of Students
0950-1015 hrs	TIPU (1-8)	150
1100-1125 hrs	KHALID (1-8)	150
1210-1235 hrs	ZARRAR (1-8)	150

**SCME**

Time	Houses / Groups	No. of Students
0915-0940 hrs	ZARRAR (1-8)	150
1025-1050 hrs	TIPU (1-8)	150
1135-1200 hrs	KHALID (1-8)	150

**CONCORDIA-1**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0945-1015 hrs	ZARRAR (1-8)	150
1055-1125 hrs	TIPU (1-8)	150
1205-1235 hrs	KHALID (1-8)	150

**SADA**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0945 hrs	TIPU (1-8)	150
1025-1055 hrs	KHALID (1-8)	150
1135-1205 hrs	ZARRAR (1-8)	150

**RIMMS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0915-0940 hrs	KHALID (1-8)	150
1025-1050 hrs	ZARRAR (1-8)	150
1135-1200 hrs	TIPU (1-8)	150

**ASAB + RCMS**

<b>Time</b>	<b>Houses / Groups</b>	<b>No. of Students</b>
0945-1015 hrs	KHALID (1-8)	150
1055-1125 hrs	ZARRAR (1-8)	150
1205-1235 hrs	TIPU (1-8)	150

**DEAN / PRINCIPAL ADDRESS****TALKING POINTS**

1. Introduction to School.
2. 100% attendance, with maximum leverage of 25% in extreme cases only.
3. Political/ Sectarian activities prohibition.
4. Important Do's and Don'ts with respect to NUST policies/ customs.
5. Perils of drug abuse.
6. Brief introduction of Semester system / GPA system.
7. Introduction of Student Advisory System.
8. Anti-ragging policy.
9. Role of parents in making a transition of their kin from College to University.
10. Values and professional ethics.
11. Introduction to on-campus facilities including:
  - (a) Hostels.
  - (b) Medical centre.
  - (c) Bank / ATMs.
  - (d) Internet.
  - (e) Cafeterias.
  - (f) Gym.
  - (g) CyKiq (Facility of cycles).
12. Introduction to off - Campus facilities:
  - (a) Pick and drop service for the day scholars.
  - (b) Private hostels.
  - (c) Internship Opportunities.

**FACULTY – FOCAL PERSON**

<b>Ser</b>	<b>School</b>	<b>Name</b>	<b>Designation</b>	<b>Contact Nos</b>
1.	ASAB			
2.	SEECs			
3.	SCME			
4.	SMME			
5.	S3H			
6.	NBS			
7.	SADA			
8.	SNS			
9.	NICE/SCEE			
10.	IESE/SCEE			
11.	IGIS/ SCEE			
12.	RCMS			
13.	RIMMS			